

DEEP SPRING CENTER
Monthly Board of Directors Meeting Minutes
Saturday, February 15, 2025
4:00pm – 5:30pm PM EST

Board Members: Stephanie Katz, Karl Frederick, David Teare, Isabelle Mook-Jodouin, Terri McClernon, Pat Polanski

Board Advisor: Barbara Brodsky

Regrets: Tana Dean, Trish Maley

Guest: Iris Wolfson

- **Focused manifestation meditation w/3-5 minutes of silence after**

Aaron's Guidance

Aaron did not incorporate to speak but passed on his blessings and love to all of us.

- **Vote required:** None

A. Monthly Reports

a. Staff Reports

i. Administrative – Tana

- See report for details

ii. Communications / Fundraising – Trish

- See report for details

b. Committee / Team Reports

i. Finance – David

- See report for details - finances stable for now
- David / Tana / BB to work on Fall 2025 Maryville retreat parameters

ii. Volunteer – Terri

- See item below
- Only getting 4-5 energy holding volunteers per event;
 - Barbara to draft a note for Terri to send to volunteers to spur interest

iii. Archive / Technical – Isabelle

- Leslie and Roger sorting out import of more complex post; work continuing
- Ruth interested in reviewing transcripts after import
- Archives to include copyright text from Tana
- Daily Reflections email switched to automation starting tomorrow
- Aaron ChatGPT: Isabelle to follow-up again with Sunsun

- iv. Community Building – Stephanie
 - See below items in section C for detail
- v. Outreach - Karl
 - See report for details
 - Waiting for new archives to go public to reach out to more orgs

B. Old Business - GENERAL

Date Initiated	Item Description	Who + Next action	Resolution
06/22/24	IONS Conference impact on website traffic: Tana noted no large increase in traffic; Barbara had good conversations with ~10 people at the end, maybe more significant impact Tana offered feedback to IONS about challenges with accessibility with their system	Barbara and Aaron to pick out some transcribed sections to send to IONS to explore Aaron being a speaker next time	01/18/25: Tana / Karl / Barbara actively working on this
01/18/24	Books: Terri provided an update on Tavis’s work with Henry: different books are at various stages in process	Terri / Barbara to liaise with Henry and Tavis to move work along	

C. Old Business – Dec 2024 Strategic meeting (priorities)

Date Initiated	Item Description	Who + Next action	Resolution
12/06/24	Reserving future Maryville retreat dates (2026) <ul style="list-style-type: none"> - Weeklong (aiming for early October) - 5-day 	Barbara discussed dates with John Orr	02/15/25 – Barbara to reach out to Sister Noel at Maryville to book 2026 dates
12/06/24	Forming a retreat committee for Fall 2025 Maryville; Ruth Essig agreed to be retreat manager/co-manager Will need dedicated volunteer/team for transportation; Pat to work with Ruth to determine other needs then email to be sent to sangha	01/18/24: Pat to email Ruth to get planning started	02/15/25 – Ruth confident in being Manager; Bill to be travel coordinator No committee necessary - Pat, David, Tana, Ruth and Bill to meet a few times to hash details out Will consider adding second registration

			option for first weekend only
12/06/24	Attracting new Board members / Treasurer	David reaching out to G. Edwards Karl reaching out to A. Kupersmid	02/15/25 – DT talked with GE. GE said he will think about it Karl shared that A. Kupersmid not currently available to join
12/06/24	Finding grants to fund CODs, audiobooks, video editing, archives operations/maintenance	Terri and Trish to work together to send emails recruiting volunteers and put on website	02/15/25 – Terri drafted short volunteer request website for grant researcher and grant writer; Stephanie and Trish to write more fulsome job descriptions
12/06/24	Group discussions on Zoom with experienced volunteer facilitators <ul style="list-style-type: none"> - Facilitators / Ambassadors to be vetted by Barbara <ul style="list-style-type: none"> ■ Also need guiding facilitator to liaise with staff and support other facilitators – (Pat maybe) - Book clubs - Kalyana mitta - Class discussion groups (Tuesday class + EwA) on off-weeks - only for registered students - Welcoming committee - Staff can set up Zoom links / technology / Groups.IO, but rest would be volunteer-led - Start with class discussion groups and assess facilitators’ interests and passions 	Tana to send Tuesday night class lists from last 3 years to Barbara (cc: Pat) for vetting Tana to then email those vetted and send invite to info meeting Set date for info mtg	02/15/25 – Barbara did not receive email; Pat to forward it to her for vetting
12/06/24	Recurring Sangha meeting(s) – Discussed April and September	Tana/Trish to schedule email announcement for sangha meeting Barbara to remind class members	02/15/25 - Next meeting set for April 29, 7PM Eastern

New Business - GENERAL

Date Initiated	Item Description	Who + Next action	Resolution
02/15/25	Dana for Teachers – Discussed allocating a portion of the program fee for teachers Other potential suggestions: 1) Adding in optional dana text box(es) for teachers into the registration form 2) Send additional reminder email a week or 10 days later 3) Portion of on-demand classes goes to Barbara (as she will not get dana for those)	Board members to continue to reflect on ways to increase dana to Barbara	
02/15/25	Barbara doing live interview with Bart Sharp on March 5 at 2PM Tana and Barbara organizing an open event with Aaron a few weeks post-interview to be announced during interview	Tana to post announcement on website	

D. Next meetings: (All times in ET and on Saturdays unless noted otherwise)

- a. March 22nd at 4pm
- b. *April = no meeting*
- c. May 10th at 4pm
- d. June 21st at 4pm
- e. *July/August = no meetings*
- f. September 27th at 4pm
- g. October 25th at 4pm

- h. Annual Strategic Planning meeting = Friday, December 5th from 10am-4pm