

**DEEP SPRING CENTER**  
Monthly Board of Directors Meeting Minutes  
Saturday Nov 9th, 2024 (Re-scheduled from 10/26/24)  
4:00pm – 6:00pm PM EST

**Board Members:** Stephanie Katz, Karl Frederick, David Teare, Isabelle Mook-Jodouin, Terri McClernon

**Board Advisor:** Barbara Brodsky

**Staff:** Tana Dean, Trish Maley

**Regrets:** Barbara Brodsky

- **3-5 minutes of silence**
- **Board Membership**
  - o **Vote Required:** Pat Polanski to be (re)elected to the Board
    - Board members voted unanimously to re-elect Pat Polanski
  - o Celeste Zygmunt resigned from the Board

**A. Monthly Reports**

a. Staff Reports

i. Administrative – Tana

- See report for details
- Board to discuss how to support teachers in meeting deadlines for class information to staff for marketing at strategic meeting

ii. Communications / Fundraising – Trish

- See report for details

b. Committee / Team Reports

i. Finance – David

- See report for details
- Finances continue to be stable, running small deficit a month
- Classes on demand are continuing to sell

ii. Volunteer – Terri

- Nothing to report this month

iii. Archive / Technical – Isabelle

- See report for details
- Isabelle provided a demo of the updated new Archive site
- Board approved an extra \$900 to pay for the remainder of the development

iv. Community Building – Stephanie

- Need identified by sangha member to have more experienced students to help new students navigate our programs
- To be discussed at strategic meeting

v. Outreach - Karl

- Tana and Karl to connect to discuss needs for IONS connection
- Karl to liaise between IONS and Barbara

**B. Old Business**

Date Initiated	Team + Item Description	Who + Next action	Resolution
06/22/24	<p>IONS Conference impact on website traffic: Tana noted no large increase in traffic; Barbara had good conversations with ~10 people at the end, maybe more significant impact</p> <p>Tana offered feedback to IONS about challenges with accessibility with their system</p>	<p>Barbara and Aaron to pick out some transcribed sections to send to IONS to explore Aaron being a speaker next time</p> <p><b>11/09/24: Tabled to December meeting</b></p>	
09/21/24	<p>Outcomes from the 09/10/24 Sangha / Meet the BOD Zoom session</p> <p>Daily Aaron on FB and on website has been requested frequently</p> <p>Social media: what is needed here is engagement from other users on the platforms in order to grow; suggestion to send out Social Media 101 email to have sangha members help with this</p> <p>Community-led communication: Groups.io already in use for prayer group - could use for book club and/or community discussions</p> <p>Spiritual friendship groups: we used to have groups for all new members, there is a need to bring it back. Needs to be free and volunteer-led.</p>	<p>Isabelle and Trish to hash out details for how this could work</p> <p>Board members to email entire Board with ideas for how to implement sangha suggestions about social media, sangha communication and spiritual friendship groups</p> <p>Continue discussion of idea of regular sangha meeting</p> <p><b>11/09/24: To be added to strategic meeting agenda</b></p>	
09/21/24	<p>Upcoming Live Retreat and COVID policy - use same policy as Emerald Isle retreat: rapid test 72-hours before retreat start, then again upon arrival before entering, if anyone contracts COVID at the retreat, they will be asked to leave</p>	<p>Tana and David to work on writing out policy and communicating to retreatants</p>	<p><b>11/08/24 – Process worked. Issue Closed</b></p>

**C. New Business**

<b>Date Initiated</b>	<b>Team + Item Description</b>	<b>Who + Next action</b>	<b>Resolution</b>
	None		

**D. Next meetings: (All times in ET)**

- a. Annual BOD planning meeting = Friday, December 6<sup>th</sup>, 2024 – 10am-12pm / 1pm-3pm