

DEEP SPRING CENTER
Board of Directors Meeting Minutes
Saturday, March 23, 2023
4:00pm – 6:00pm PM EST

Board Members: Terri McClernon, Stephanie Katz, Karl Frederick, David Teare, Celeste Zygmont

Board Advisor: Barbara Brodsky

Staff: Tana Dean, Trish Maley

Regrets: Isabelle Mook-Jodouin

- **3-5 minutes of silence**
- **Guidance from Aaron**

Aaron did not incorporate but offered his blessings and love, as well as thanks for all that the DSC Board does.

- **Vote Required:** To vote-in Celeste Zygmont to join the DSC Board. Vote was taken and was unanimously in favor; Celeste is now a member of the Board for a 3 year term

A. Monthly Reports

a. Staff Reports

i. Administrative

- See report
- On-line / On-demand class update – ready to release this week most likely. Barbara would like to add more. John Orr’s meditation will be next. Trish and Tana to work on marketing for people to be aware they are live. Already announcing on social media.

ii. Communications / Fundraising

- See report
- Prayer circle will use “Slack”; Barbara reviewed and likes it. Email launch to be in early April, for people to sign up.

b. Committee / Team Reports

i. Finance

- See report
- DSC is showing a profit for the first 2 months of the year, due to year end fundraising and winter program income

ii. Volunteer

- RW in-person is set-up for the next 3 months (2 volunteers each)

iii. Archive / Technical

- Roll-out of Archives postponed since Isabelle wasn't able to attend this meeting. Discussed whether roll-out should be a separate meeting or just April 27th BOD mtg

iv. Community Building

- Discussed holding on-line “meet the Board” and/or Sangha meeting, and what it is to form community and find out what people want.
 - BOD / Committee chairs to talk about what they are doing, invite feedback, etc
- Next steps: Need time to brainstorm ideas for meeting and send communications: looking at 09/10 or 09/17, 7-9 PM EDT. Stephanie to check with Isabelle for availability

v. Outreach / Partnerships

- See report
- Ongoing research / partnerships continue being discussed with Karl and Barbara

B. Old Business

Date Initiated	Team + Item Description	Who + Next action	Resolution
10/2023?	Discussed “Prayer Chain” interest of sangha members for prayer requests. Only people who want to get prayer chain email requests would be emailed Tana/Trish to look into technology and minimizing staff time spent	TD+TM – Look into options implement 02/11/24: Tana and Trish to present to Barbara prior to presenting to Board	03/23/24: Tana and Trish have “Slack” set up. Email going out early April. Item Closed.
12/08/23	Finance - Bundling of Class Fees – Is there interest from the Sangha / obtain feedback on what Option preferred “Discount” option from bundling idea does not make sense with our donation range model Separate request from sangha would be to have a single registration form for entire semester of events for convenience	DT – Send survey to sangha and compile for BOD review Board reviewed survey results 02/11/24: Tana to reflect on how to implement single point registration 03/23/24 David and Tana to work on this / figure out bundle options once Fall	

		2024 classes are set (~mid-May)	
01/13/24	Remembering Wholeness: David and Jim attended last session in person Barbara found it very helpful to have the energy in person	02/11/24: Terri and Barbara to discuss potential further in-person volunteers	03/23/23: Terri has coordinated this semester. Item Closed.
02/11/24	Community – Discussed sample questionnaire	Stephanie to work with Mary to further edit survey, then bring to Board for final approval 03/23/24 Discussed that this may or may not happen, but will be discussed as part of planning for the Sept Sangha mtg	
02/11/24	Terri part of a small group hosting a retreat in May, requesting to send registration invitation to DSC's mailing list and also put on DSC's website (like Emerald Isle retreat), and they will pay for staff time required	As teacher, Barbara approved of the posting of this message Terri and Tana to connect	03/23/23: Terri and Tana have coordinated. Retreat is on DSC website. Item Closed.
02/11/24	Celeste Zygmunt interested in joining the Board	David and Stephanie to meet privately with Celeste	03/23/23: David and Stephanie met with Celeste. Item Closed.
02/11/24	Discussed resuming in-person retreat in Oct/Nov Barbara has begun reaching out to venues but needs someone else to take over Barbara and John suggest retreat run Wed. night to Sun. morning If find suitable venue, need to survey sangha to gauge interest Barbara estimating 15-20 people interested in attending	Barbara to connect with Celeste who offered to help look for venues	03/23/23: Retreat coordinator is set, David and Tana working on final fees, etc. Retreat is Oct 14-18 at Maryville in Holly, MI. Item Closed.

C. New Business

Date Initiated	Team + Item Description	Who + Next action	Resolution
03/23/24	Discussed the idea of having a mid-year "Letter from the Board." Tana noted the there is a BOD email available that can be used to forward to entire board	David to do a first draft and circulate to all BOD for comment +/- April	

D. Next meetings: Saturday, April, 27th 2024 at 4pm and Saturday, May 18th 2024 at 4pm